

## **Westfield Parish Clerks Report – For period covering 1<sup>st</sup> October to 5<sup>th</sup> November 2018**

### **WW1 display – November 2018**

- 12<sup>th</sup> Oct – Picked up poems written by year 5 at Westfield school.
- 18<sup>th</sup> Oct – dropped off poems to Ruth Carter
- 20<sup>th</sup> Oct – made arrangements to pick up 8 additional tables from Hollington Gymnastics Club (William Parker School) on Friday 2<sup>nd</sup> November
- 2<sup>nd</sup> Nov – printed off activity sheets and put materials etc together for children's activity table and made 'Tree of Thanks'. Bought refreshments for the event.
- 2<sup>nd</sup> Nov – completed Risk Assessment for the exhibition
- 2<sup>nd</sup>/3<sup>rd</sup> Nov – helped set up. Thank you the Working Party who have helped so much with this project!
- 4<sup>th</sup> Nov – did refreshments in the morning

### **Battle of the Somme Film Showing – 3<sup>rd</sup> November**

- 26<sup>th</sup> Oct – visited the Hub to 'sell' more tickets
- 2<sup>nd</sup> Nov – completed Risk Assessment for the event and wrote ticket list
- 2<sup>nd</sup> Nov – bought soft drink for the bar and organised with Cllr P Edwards to borrow glasses and set up keg etc. Thank you!
- 3<sup>rd</sup> Nov – attended the film showing and ran the bar. 48 people attended and approximately £260 was raised for the RBL on the door and at the bar.

### **'There but not there' silhouettes**

- 18<sup>th</sup> Oct – sent e-mail to Cllrs asking for volunteers to put them in place around the village
- 24<sup>th</sup>/25<sup>th</sup> Oct – Cllrs Hall, Horley, Monro put up 8 silhouettes (bottom of Cottage Lane, New Inn, Community Hall, bus stop Recreation Ground). Two more to be placed in Church Hall during the exhibition.

### **Poppy Display/Workshop**

- 1<sup>st</sup> Oct – made poppies with each of the 7 classes at Westfield Primary School.
- 12<sup>th</sup> Oct – sent photos of village signs which need clearing ahead of poppy display to Cllr Tim Hills.
- 15<sup>th</sup> Oct – received notification from Cllr Tim Hills that signs have now been cleared.
- 16<sup>th</sup> Oct – discussed soldier silhouettes made by Ruth Carter and friend, which they would like to display by the war memorial. Went and took photos so could discuss exact location.
- 16<sup>th</sup> Oct – received an e-mail from Toby Walsh asking permission to place metal soldiers silhouette on war memorial green. Advised that would check with Council but thought it would be ok to do so. Asked him to ensure it was in place week commencing 22<sup>nd</sup> October, which he will do.
- 16<sup>th</sup> Oct – collected poppies made by Westfield Playgroup.
- 18<sup>th</sup> Oct – met with Chair of Westfield WI to discuss their display around the memorial bench at the bottom of Cottage Lane. Spoke to the resident of 'Crossways' to advise would be placing some chicken wire on the brick wall behind the memorial bench so that the WI can attach poppies to it.
- 18<sup>th</sup> Oct – e-mailed Chair of Horticultural Society to ask if there would be room around the millennium sign for Ruth Carter to place a soldier's silhouette there. Ruth is going to speak to Rev Mulford to ask permission to place the other in the Churchyard.
- 24<sup>th</sup>/25<sup>th</sup> Oct – put most of the poppies out. Thank you to the volunteers that helped (including ALL of the Straffords)! I have been regularly checking display when in the village and still adding to the display.
- 26<sup>th</sup> Oct – took photos of display and wrote press release and sent to Rother Alerts, Hastings Observer, Battle & Rye Observer and More radio.
- 1<sup>st</sup> Nov – Horticultural Society put their display up around the millennium sign (I visited to take photos)
- 2<sup>nd</sup> Nov – Guides and Brownies put up their displays on Wheel Lane and the A28 junction with Mill Lane (I visited to take photos)

- 3<sup>rd</sup> Nov – Cubs/Scouts placed their display on Westfield Lane near Freshfields Farm shop (I visited to take photos)
- 3<sup>rd</sup> Nov – replied to e-mail from resident asking if they could purchase some poppies after the display is taken down. I advised that I thought this would be possible with a donation to the RBL.
- 3<sup>rd</sup> Nov – sent e-mail to Cllrs asking if they wished to have a commemorative brochure printed to wrap around the next edition of the WCA newsletter. Cost would be a maximum of £150.
- 3<sup>rd</sup> Nov – checked the Brownie's poppy display at the junction of Mill Lane and the A28 following a comment made to Cllr Min Stratford from a resident about the site lines being compromised. The display does not come out any further than the hedge at the junction and concluded that it was safe. Spoke to Cllr Horley and two other residents at the junction who did not feel it was a problem either. Advised Cllr Stratford accordingly who will speak to the resident
- 3<sup>rd</sup> Nov – e-mailed all Cllrs to ask if they would like to go ahead with printing of commemorative brochure to be included with the next WCA newsletter. £150 for 1,500 copies on 150gm paper. 10 out of 11 Cllrs replied on the same day to advise they were happy to go ahead. Informed Pauline Filsell-Page and provided USB stick with photos from the display.

### **Window on Westfield**

- 26<sup>th</sup> Oct – wrote and sent off WoW for inclusion in WCA November newsletter.

### **Royal British Legion – Poppy wreath for Remembrance Day**

- 10<sup>th</sup> Oct – received notification from Pauline Filsell-Page that she is at last, in touch with RBL to take on organiser for Westfield. The order for the wreaths to include those for Council and Guides/Scouts is now in hand.
- 2<sup>nd</sup> Nov – received wreath and advised Cllr Michael Horley.

### **Cricket Club**

- 18<sup>th</sup> Oct – e-mailed Wellers Hedleys and asked for revised lease to be drawn up following further amendments agreed by Cricket Club and Council. Youths.
- 26<sup>th</sup> Oct – Cllr Hamish Monro advised that he, Cllr Michael Horley, Ian Taylor and the Bakers had met at the Cricket Ground to discuss fencing and water supply. He advised he would e-mail further details to update Council at the next meeting.
- 1<sup>st</sup> Nov – received a report from Ian Taylor that police attended Cricket Ground on the evening of 31st Oct looking for armed youths
- 5<sup>th</sup> Nov – chased Wellers Hedleys for amended lease
- 5<sup>th</sup> Nov – chased Cllr Monro for details of meeting with the Bakers about fencing and water to pass on to full Council

### **Memorial bench – Cricket Ground**

- 10<sup>th</sup> Oct – received an e-mail from Ian Taylor to advise he had met with Roger Carrier to discuss placement of memorial bench. No decision has been made yet, and Roger will discuss with other family members.

### **Tennis Club lease**

- 18<sup>th</sup> Oct – e-mailed Club Secretary with comments from Council about new lease including use of courts by public from 1pm on Sundays. Asked her to check with committee if the Club were in agreement that public can use courts on Tuesdays and Thursdays from 6pm to dusk.

### **Footpath between Tennis Courts and Recreation Ground**

- 15<sup>th</sup> Oct – chased Cllr Michael Horley for contact for contractor to get another quote
- 16<sup>th</sup> Oct – arranged to meet Bruce & Co builders on Friday 19<sup>th</sup> Oct
- 16<sup>th</sup> Oct – left message for builder to arrange third quote

### **Autumn Village Tidy**

- 12<sup>th</sup> Oct – carried out risk assessment, printed sign in sheets, created ‘Community Rubbish Bingo’ game sheets. Prepared all equipment, bought rubbish bags, organised all food and refreshments for the event.
- 13<sup>th</sup> Oct – set up and attended Village Tidy. Approx. 35 volunteers on the day who collected about 20 bags of rubbish. All recycling separated out and sent for recycling. General refuse left by bins on Churchfield for collection by RDC on Monday morning. Rubbish collected included: ride on toy, fridge door, sleeping bag, TV!

### **Bulb planting**

- 12<sup>th</sup> Oct – dropped 100 bulbs for the Horticultural Society to the New Inn, ready for them to plant around the Millennium sign on Sunday 14<sup>th</sup> October.
- 13<sup>th</sup> Oct – gave 500 bulbs to Cllr Tim Hills ready for TCV to plant on the 15<sup>th</sup> October.
- 15<sup>th</sup> Oct – received message from Tim to advise all bulbs have now been planted. They also managed to clear growth from fencing in Recreation Ground, and removed tree stump from Churchfields.

### **Land between Goulds Drive and Church Lane**

- 13<sup>th</sup> Oct – received a further complaint from a resident about activity on this land.
- 5<sup>th</sup> Nov – advised resident that I would contact Enforcement about this. To date it has not been included in any of their reports. E-mailed Dan Bevan Enforcement team to ask if they have been notified of activity on this land, and to advise that it is our understanding that some of the neighbouring properties have extended their gardens onto the land and at least one greenhouse has been erected.

### **Parish-on-line – Online mapping**

- 15<sup>th</sup> Oct – received an e-mail from Carol Harris, RALC to advise that Parish-on-line subscription has been renewed, and that there will be a training session week commencing 5<sup>th</sup> November.

### **The Plough**

- 15<sup>th</sup> Oct – sent e-mail to resident who wrote to Cllr Sarah Green about The Plough. ‘Council discussed your enquiry at their last meeting, and Council agreed that as the building was sold privately on the open market that it would not be possible to get a Community Asset Order for the building. I understand from District Councillor Carl Maynard that the RDC Conservation Officer has advised that she couldn’t tell whether it is worthy of listing without an internal inspection, as the only reason for listing would be a good timber frame remaining. Councillor Maynard will be following this up with the RDC Development Manager.’

### **Parish Field**

- 12<sup>th</sup> Oct – received an e-mail from the Chairman of the Football Club to say they have installed a new padlock on the vehicle gate with a combination lock. I have been given the combination code.

### **Burglary – Greenacres**

- 12<sup>th</sup> Oct – received an e-mail from Insp Dan Russell: ‘There was a burglary last night in Greenacres where the occupants were injured. Thankfully they are not believed to be seriously injured. There will likely be a considerable amount of police activity in the village and I will get one of my staff to liaise directly with you to give more details.’

### **SSALC**

- 30<sup>th</sup> Oct – booked a place for Cllr Martin Hall on New Councillor Training course and Cllr Tim Hills onto Neighbourhood Planning and Planning update training courses.

### **NALC**

- 30<sup>th</sup> Oct – forwarded NALC Chairman’s Bulletin and update Legal Topic Note on General Power of Competence to Councillors.

**Bus shelter – Church Lane**

- 25<sup>th</sup> Oct – approached by a resident who asked if it would be possible to have a hole/window cut into the side of the bus shelter by the Recreation Ground so that it is possible to see the bus approaching in bad weather.

**Housing and Homelessness Strategy**

- 1<sup>st</sup> Nov – e-mailed details of Hastings and Rother Joint Consultation Event - 21st November 2018 to Councillors

**Maplehurst Woods**

- 31<sup>st</sup> Oct – received a call from a resident of Westfield Lane expressing concerns about the coppicing. Advised that coppicers have a 7 year contract with Natural England. Resident was satisfied with the answer provided.

Kate Darbyshire (Parish Clerk)

5<sup>th</sup> November 2018