



WESTFIELD PARISH COUNCIL

Clerk; Mrs Kate Darbyshire, 113 Westfield Lane, St Leonards on sea TN37 7NF
Tel: 01424 756973, e-mail westfieldcouncil@gmail.com

Councillors are summoned to the meeting of Westfield Parish Council to be held in the Community Dining Hall on 9th January 2019 at 7:00pm

C19-01

Agenda

1. **Apologies for absence**
2. **Disclosure of interests under the Council's Code of Conduct.** To receive any disclosure by members of their pecuniary interests in matters on the agenda and to consider any applications for dispensations from the requirement for members to withdraw from discussion and voting on that agenda item. Please also advise of any changes to the Register of Interests.
3. **Questions from Members of the Public on matters on the agenda**
4. **Minutes of the Full Council Meeting and Planning Meeting held on 5th December 2018**
5. **Matters arising from the minutes**
6. **Cottage Lane Footpath** – to discuss progress and funding
7. **Clerk vacancy** – to discuss recruitment and appoint Personnel Working Group

Reports

8. **District and County Councillor's report**
9. **Clerk's report**
10. **Chairman of Trustees report**
11. **Chairman of the Council and other member's reports**
12. **Playground Report**
13. **Correspondence**
 - 13.1 **Parish Members' Allowance for 2019-2023-** To note The Independent Parish Remuneration Panel's review
 - 13.2 **WW1 exhibition** - to note total raised for Sussex Royal British Legion
14. **Financial**
 - 14.1 **Grass cutting 2019/20** – to note ESCC/RDC contract for urban cuts
 - 14.2 **National Joint Council for Local Government Services (NJC)** – to note new pay scales to be implemented from 1 April 2019
 - 14.3 **St John the Baptist Church** - to consider grant application
 - 14.4 **Rye Harbour Nature Reserve** - to consider grant application
 - 14.5 **Telephone box** – to consider quotes approve expenditure for replacement glazing
 - 14.6 **Monthly reports.** To consider the monthly statement of budget against income and expenditure, and the bank reconciliation
 - 14.7 To consider the attached schedule of payments and receipts
15. **Dates of forthcoming events/meetings**
 - 15.1 **6th February 2019** – Planning and Council meeting in the Church Hall from 6.30pm

Signed:

Clerk & RFO

03.01.2019

Schedule of payments and receipts

9th January 2019

PAYMENTS				
Payee	Item	Cost £	Vat £	TOTAL £
K Darbyshire	Clerk's December Salary	1532.77		1532.77
K Darbyshire	Travel and expenses December	TBC		TBC
B Firman	December playgrounds/bus shelters litter collection	40.00		40.00
Paul Masters	Playground inspection December	18.00		18.00
HMRC	PAYE & NIC Oct/Nov/Dec	588.94		588.94
Autela Payroll Services	Payroll services Oct/Nov/Dec	39.00	7.80	46.80
Cloud4 Computers Ltd	Hosted e-mail exchange	32.37	6.47	38.84
St John's PCC	Hall hire July – Dec 2018	TBC		TBC
RECEIPTS				
Londis	Tennis court hire fees	22.00		22.00
K Darbyshire	Battle of Somme Tickets	10.00		10.00