



WESTFIELD PARISH COUNCIL

Clerk; Mrs Kate Darbyshire, 113 Westfield Lane, St Leonards on sea TN37 7NF
Tel: 01424 756973, e-mail westfieldcouncil@gmail.com

**Councillors are summoned to the meeting of Westfield Parish Council
to be held in the Church Hall on 6th February 2019 at 7:00pm**

C19-02

Agenda

1. **Apologies for absence**
2. **Disclosure of interests under the Council's Code of Conduct.** To receive any disclosure by members of their pecuniary interests in matters on the agenda and to consider any applications for dispensations from the requirement for members to withdraw from discussion and voting on that agenda item. Please also advise of any changes to the Register of Interests.
3. **Questions from Members of the Public on matters on the agenda**
4. **Minutes of the Full Council Meeting and Planning Meeting held on 9th January 2019**
5. **Matters arising from the minutes**
6. **Cricket Club**
 - 6.1 **Pavilion update** – to receive a report from Ian Taylor
 - 6.2 **Deed of Execution** – to approve and sign two copies of the lease
7. **Community First Responder (CFR)** – to receive an update from the Clerk
8. **Polices**
 - 8.1 **Document Retention Policy** – to consider adopting
 - 8.2 **Planning Committee TOR** - to consider adopting

Reports

9. **District and County Councillor's report**
10. **Clerk's report**
11. **Chairman of Trustees report**
12. **Chairman of the Council and other member's reports**
13. **Playground Report**
14. **Correspondence**
 - 14.1 **Rother District DaSA Local Plan** – to note the plan was submitted to Government for independent Examination on 18th January 2019.
 - 14.2 **RDC consultation on the strategic direction and priorities for the public realm across the district** – to consider answers to the questionnaire
15. **Financial**
 - 15.1 **Telephone box** – to consider quotes and approve expenditure for replacement glazing
 - 15.2 **Litter collection and bus shelters** – to consider increase in cost
 - 15.3 **Bus shelter Church Lane** – to consider quotes to have window in side of shelter
 - 15.4 **Playground report** - to consider increase in cost
 - 15.5 **Monthly reports.** To consider the monthly statement of budget against income and expenditure, and the bank reconciliation
 - 15.6 To consider the attached schedule of payments and receipts

16. Dates of forthcoming events/meetings

16.1 6th March 2019 – Planning and Council meeting in the Church Hall from 6.30pm

Signed:



Clerk & RFO

31.01.201

Schedule of payments and receipts

6th February 2019

PAYMENTS				
Payee	Item	Cost £	Vat £	TOTAL £
K Darbyshire	Clerk's January Salary	1060.78		1060.78
K Darbyshire	Travel and expenses January	TBC		TBC
B Firman	January playgrounds/bus shelters litter collection	40.00		40.00
Paul Masters	Playground inspection January	18.00		18.00
ALCC	Clerk's membership 01.03.19 to 28.02.20	40.00		40.00
SLCC	Clerk's membership 01.03.19 to 28.02.20	156.00		156.00
Cloud4 Computers Ltd	Hosted e-mail exchange	92.13	18.43	110.56
Rye Harbour Discovery Centre	Grant	300.00		300.00
Cllr Tim Hills	K6 Telephone Box Paint Kit	129.00	25.80	154.80
RECEIPTS				