



WESTFIELD PARISH COUNCIL

Clerk; Mrs Lesley Bannister, 22 Oakhill Drive, Broad Oak, Brede, TN31 6DT
Tel: 07399 229 739, e-mail westfieldcouncil@gmail.com

**Councillors are summoned to the meeting of Westfield Parish Council
to be held in the Church Hall on 5th June 2019 at 7:00pm**

C19-06

Agenda

1. **Apologies for absence**
2. **Disclosure of interests under the Council's Code of Conduct.** To receive any disclosure by members of their pecuniary interests in matters on the agenda and to consider any applications for dispensations from the requirement for members to withdraw from discussion and voting on that agenda item. Please also advise of any changes to the Register of Interests.
3. **Questions from Members of the Public on matters on the agenda**
4. **Minutes of the Annual General Meeting and Planning Meeting held on 15th May 2019**
5. **Matters arising from the minutes**
6. **Policies – Annual Policy Review**
 - 6.1 **Grant and Donations Policy** – to consider adopting
 - 6.2 **Child Protection Policy** - to consider adopting
 - 6.3 **Data Protection Policy** - to consider adopting
 - 6.4 **Health & Safety Policy** - to consider adopting

Reports

7. **District and County Councillor's report**
8. **Chairman of Trustees report**
9. **Chairman of the Council and other member's reports**
10. **Playground Report**
11. **Cricket Club Report**
12. **Correspondence**
 - 12.1 **Consultation on proposed District of Rother (Off-Street) Parking Places Order (2019)**
13. **Financial**
 - 13.1 **Annual Governance Statement** – To consider the statement to go to the external Auditor
 - 13.2 **Annual Governance Statement** - To approve the statement to be sent to the external Auditor
 - 13.3 **Accounting statements** – To sign and date the statement for which approval had been given, and it will be sent to PKF Littlejohn External Auditor
 - 13.4 **Monthly reports.** To consider the monthly statement of budget against income and expenditure, and the bank reconciliation
 - 13.5 To consider the attached schedule of payments and receipts
 - 13.6 To consider renewal of Parish Online Mapping

16. Personnel

- 16.1 **Clerk & RFO**

17. Dates of forthcoming events/meetings

- 17.1 **3rd July 2019** - Planning and Council meeting in the Church Hall from 6.30pm

Signed: *L A Bannister*

Clerk & RFO

31.05.2019

Schedule of payments and receipts**5th June 2019**

PAYMENTS				
Payee	Item	Cost £	Vat £	TOTAL £
L Bannister	Clerk's May Salary	624.00		624.00
B Firman	May playgrounds/bus shelters litter collection	45.00		45.00
Rialtas Business Solutions	Software Maintenance	121.00	24.20	145.20
Paul Masters	Playground inspection January	20.00		20.00
Westfield Cricket Club	Grant	750.00		750.00
RECEIPTS				