



WESTFIELD PARISH COUNCIL

Clerk; Mrs Lesley Bannister, 22 Oakhill Drive, Broad Oak, Brede, TN31 6DT
Tel: 07399 229 739, e-mail westfieldcouncil@gmail.com

**Councillors are summoned to the meeting of Westfield Parish Council
to be held in the Church Hall on 3rd July 2019 at 7:00pm**

C19-07

Agenda

1. **Apologies for absence**
2. **Disclosure of interests under the Council's Code of Conduct.** To receive any disclosure by members of their pecuniary interests in matters on the agenda and to consider any applications for dispensations from the requirement for members to withdraw from discussion and voting on that agenda item. Please also advise of any changes to the Register of Interests.
3. **Co-option of Cllr where there is a vacancy**
4. **Questions from Members of the Public on matters on the agenda**
5. **Minutes of the Annual General Meeting and Planning Meeting held on 5th June 2019**
6. **Matters arising from the minutes**
7. **Policies – Annual Policy Review**
 - 7.1 **Freedom of Information Policy – to consider adopting**
8. **TRO Consultation re Permanent Seasonal Closure of Footpath 50c & 50d (Beaneys Lane) – to consider response**
9. **Tennis Club – to consider request for resurfacing courts.**

Reports

10. **District and County Councillor's report**
11. **Chairman of Trustees report**
12. **Chairman of the Council and other member's reports**
13. **Playground Report**
14. **Cricket Club Report**
15. **Correspondence**
 - 13.1 **Fire Service Annual Plan**
 - 13.2 **Building for the High Weald – consultation**
 - 13.3 **Letter re CIL payments from RDC**
16. **Financial**
 - 13.1 **Monthly reports.** To consider the monthly statement of budget against income and expenditure, and the bank reconciliation
 - 13.2 **To consider the attached schedule of payments and receipts**
16. **Personnel**
 - 16.1 **Membership of Personnel Committee – to appoint JS**
17. **Dates of forthcoming events/meetings**
 - 17.1 **7th August 2019 - Planning and Council meeting in the Church Hall from 6.30pm**

Signed: *L A Bannister*

Clerk & RFO

28.06.2019

Schedule of payments and receipts

3rd July 2019

PAYMENTS				
Payee	Item	Cost £	Vat £	TOTAL £
L Bannister	Clerk's June Salary	624.00		624.00
HMR&C	PAYE & NIC Apr/May/Jun	578.50		578.50
B Firman	June playgrounds/bus shelters litter collection	45.00		45.00
Autella Payroll Services	Payroll Services Apr/May/Jun	39.23		39.23
RECEIPTS				